

NEW JERSEY DEPARTMENT OF EDUCATION
OFFICE OF FISCAL ACCOUNTABILITY AND COMPLIANCE
CORRECTIVE ACTION PLAN

NAME OF SCHOOL Felician School for Exceptional Children Inc.

County Bergen

TYPE OF EXAMINATION NJ DOE Fiscal Monitoring

DATE OF BOARD MEETING October 5, 2011

CONTACT PERSON Sr. Rose Marie Smiglewski, CSSF

TELEPHONE NUMBER 973 777 5355

RECOMMENDATION NUMBER	CORRECTIVE ACTION REQUIRED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSON RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
1. - The PSSD should make every effort to execute employment contracts with each employee whose position requires a certificate, license or bachelors degree that conforms to the requirement of N.J.A.C. 6A:23-18.4(2)	Addend current year contracts as needed and revise contract procedures to include a review to confirm all subject contracts comply with N.J.A.C. 6A:23-18.4(2)	Review current year staff contracts for compliance with N.J.A.C. 6A:23-18.4(2) and addend as needed to correct any defects	School Director and School Accountant	No later than November 15, 2011
		Review subsequently issued staff contracts for compliance with N.J.A.C. 6A:23-18.4(2) prior to issuance	School Director and School Accountant	Prior to contract issuance

Sr. Rose Marie Smiglewski, Director
CHIEF SCHOOL ADMINISTRATOR

10-14-11
DATE

[Signature]
BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR

10-14-2011
DATE